
Strategic Literacy Initiative (SLI), WestEd

Reading Apprenticeship Academic Literacy Course[®] (RAAL)

Participant Application for:

___ S.F., CA, June 23-27, 2008

___ S.F., CA, July 28-August 1, 2008

___ I'm applying as an individual*

___ I'm applying as part of a team of ___ members
(Please submit **all team applications** together if possible)

*SLI *strongly* encourages schools and/or districts to send *teams* to the RAAL Institutes to improve the level of on-site support and effective implementation. However, individual applications will be accepted.

Directions:

- **Each participant:** Complete and sign application and if attending as an individual, complete School/District information
- **Each team:** One team member must complete School/District information.
- Mail or fax the completed Application(s) with payment to SLI.

Acceptance and Payment:

- Applications are subject to review and acceptance based on individual and/or team qualifications and available space.
- **Payment (PO or check) must be submitted with application** unless special arrangements have been made (contact kmeisse@wested.org).
- **Make check or PO payable to: WestEd/SLI.**
WestEd Federal Tax ID number: 94-3233542.
- **Mail or Fax application and payment to:**
Kate Meissert
Strategic Literacy Initiative/WestEd
300 Lakeside Drive, 25th Floor
Oakland, CA 94612
Phone: 510-302-4211
Fax: 510-302-4270

Part 1: APPLICANT INFORMATION

Name: _____

School: _____

Subject(s): _____

Years of experience in education: _____

Workplace telephone: _____ Fax: _____

Home mailing address: _____

Home telephone: _____

E-mail address (print CLEARLY): _____

Special needs (dietary, mobility, etc.): _____

Familiarity with Reading Apprenticeship:

- I am not familiar with the Reading Apprenticeship framework
- I have read an article about Reading Apprenticeship or a chapter from Reading for Understanding
- I have read most or all of Reading for Understanding
- I have attended professional development on Reading Apprenticeship (please describe approximate # of hours or days; at your school site or other)

I have been using Reading Apprenticeship in my classroom
(please describe briefly how long and what you have focused on)

Terms of Agreement

IMPORTANT: Each applicant must sign that he or she has read and agrees to the following terms:

1.0 Fees:

Training: The per-participant fee of \$3,200 is to be paid in advance by check or purchase order. The fee includes institute participation, all necessary curriculum and teaching materials, as well as ONE set of student readers and notebooks (NOT a class set), morning coffee and lunches.

Student materials: The institute includes one sample set of student materials. Additional student materials are \$92.75 per student. Some of the student materials can be used for multiple years; some must be replenished each year and at per item prices. **IMPORTANT: In order to receive your student materials for this school year we must have your order form and payment by June 30, 2008.**

2.0 Cancellation Notice/Refund Policy:

No refunds are offered unless the event or session is cancelled due to insufficient registration and participant/team is unable to attend another session. In the case of cancellation due to insufficient registration applicants will be informed one month before institute and payment will be returned in full.

3.0 Intellectual Property:

All preexisting WestEd data and materials provided by WestEd shall remain WestEd's property and copyright to all materials is held by WestEd.

4.0 Restrictions Curriculum and Student Materials:

- a. Use of all RAAL materials is restricted to Reading Apprenticeship Academic Literacy participants for use within the school, district, IU, or other educational organization in which participants are employed on the day this agreement is signed.
- b. The copyright to all RAAL materials is held by WestEd and they may not be photocopied or reproduced in any way.

Professional Development:

- c. The RAAL Institute is NOT a training of trainers. As a participant in the Reading Apprenticeship Academic Literacy Institute, we welcome you to discuss your work and students' work with colleagues. However, you may **NOT** use these materials to provide professional development to others.

I have read and agreed to the above terms.

Name (Please Print): _____

Signature: _____

Date: _____

Part 2: SCHOOL/DISTRICT INFORMATION:

(For **team** applications from **one** school, this section **only needs to be completed once**.)

If someone else on your team is completing the two School/District pages, please provide that person's name here:

School, District or LEA:

Primary contact name:

Title/Role:

Workplace mailing address:

Workplace telephone:

Fax number:

Home mailing address:

Home telephone:

Preferred E-mail address (*print CLEARLY*):

DEMOGRAPHICS

Size of the school: overall student population:

Student characteristics (approximate)

Percent of students who are English Language Learners (ELL):

Major student language groups represented:

Percent of students by ethnic group:

SCHOOL LITERACY INFORMATION

(Your responses will help us better prepare to meet your needs at the Institute.)

What led your school to choose the Reading Apprenticeship Academic Literacy Course?

What other efforts to support and improve students' academic literacy has your school made?

How are students placed into the RAAL courses?

How are teachers selected to teach the RAAL course?

What kinds of additional support (if any) will teachers at your school have (such as time to work with other colleagues teaching this course, or coaching from a literacy coach or instructional coach)?

How will your school fund the RAAL course?

Application Timeline:

- Applications are reviewed and accepted as received until institutes are filled.
Early application is encouraged.
- Payment (PO or check) must be submitted with application unless special arrangements have been made (contact kmeisse@wested.org if such arrangements are necessary).

Application Checklist:

Part 1:

- ___ Application completed for each applicant
- ___ Terms of Agreement read and signed by each applicant

Part 2:

- ___ School/District Information and Demographics completed
- ___ School Literacy Information completed
- ___ Payment of \$3,200 per applicant included
(Purchase Order or check made out to WestEd/SLI)
WestEd Federal Tax ID # is 94-3233542.)

Mail or FAX applications and payments to:

Kate Meissert
Strategic Literacy Initiative/WestEd
300 Lakeside Drive, 25th Floor
Oakland, CA 94612
FAX: 510-302-4270

Please contact Kate at 510-302-4211 or kmeisse@wested.org with any questions.

IMPORTANT! Notice re: Student Materials

In order to receive your student materials for this school year we must have your order form and payment by June 30, 2008.

Order form available at <http://www.wested.org/SLI>
Click on "Training" and then on the link to the RAAL page or
contact kmeisse@wested.org