# Table of Contents

## Introduction
- An Orientation to *Developing an Effective School Plan*  
  Components of *Developing an Effective School Plan*  
- Audiences for the *Change Manager’s Handbook*  
- Expected Outcomes for the *Change Manager’s Handbook*  
- Overview of *Handbook* Chapters

## Chapter 1: Previewing the Program Content
- Getting the Big Picture  
- Going Deeper  
  - Module 1. Get Ready for Inquiry  
  - Module 2. Organize and Analyze Data  
  - Module 3. Investigate Factors Impacting Student Achievement  
  - Module 4. Determine Effective Practices and Write a Plan  
  - Module 5. Implement, Monitor, and Evaluate

## Chapter 2. Selecting Activities and Determining Participants
- Starting Your Roadmap  
  Activity 1: Selecting Activities and Tools for Your School’s Roadmap  
  - Step 1a. Describing the Focus and Current Process  
  - Step 1b. Determining School Context and Creating Sustainable Change  
  - Step 1c. Completing the Roadmap Questionnaire

## Chapter 3. Identifying the Right Facilitators
- Assessing Data Content Knowledge  
- Surveying Facilitator Experience

## Chapter 4. Scheduling Your Activities
- Completing the Timeline

## Chapter 5. Preparing for Success
- Using the Roadmap  
- Accessing and Using the Activities  
- Doing a Dress Rehearsal

## Appendix A: Annotated Table of Activities and Tools

## Appendix B: References