

Public Meeting Notice

Due to concerns about COVID-19, Shelter-in-Place Orders in many jurisdictions, and in accordance with Executive Department of State of California Executive Order N-25-20 ("EO N-25-20"), which suspended the Bagley-Keene Act's procedural requirements for conducting board meetings by teleconference, notice is hereby given that the WestEd, FWL, and SWRL Boards of Directors joint meetings of January 20 – 22, 2021 will be conducted by teleconference.

Members of the public shall have the right to observe and offer public comment during the meeting(s) by teleconference using the links provided in the attached meeting list.

In compliance with the Bagley-Keene Act and WestEd Governance Policies, the agenda for this meeting will be posted on or before January 11, 2021, on the internet at

<http://www.wested.org/about-us/board-of-directors/>

In compliance with the Americans with Disabilities Act, any person needing special assistance to participate in this meeting should contact Shaun Flinn, 415.615.3210, at least 48 hours in advance of the meeting.

For additional information about this meeting, please contact
Shaun Flinn
415.615.3210
sflinn@wested.org

**WestEd Board of Directors January 20-22, 2021 Virtual Meeting
Zoom Meeting Links**

(Meeting ID and Passcode are provided in the calendar invites)

Wednesday, January 20 Meeting Start Time (All Times PDT)

9:00 a.m. – 11:00 a.m.

CEO Performance and Compensation Committee Meeting

<https://wested.zoom.us/j/94022623685?pwd=dDJHekkzU29lZWVxZW9UdDJqdXU1Zz09>

Thursday, January 21 Meeting Start Times (All Times PDT)

9:00 a.m. – 12:45 p.m.

WestEd Board Meeting

<https://wested.zoom.us/j/96731341696?pwd=eC9ZQVZNNlg0RGJBRjYwWHFGK3pzQT09>

1:30 p.m. – 3:30 p.m.

Standing Committee Meetings

Human Resources and Institutional Development Committee

<https://wested.zoom.us/j/93474742492?pwd=WW9LWDJkUWJYQ0x3Vk5LZUw2RS9xQT09>

External Relations Committee Meeting

<https://wested.zoom.us/j/94924702503?pwd=QkxZdkt2WTNreU5rdjBFdUUvdGZkQT09>

Management and Audit Committee

<https://wested.zoom.us/j/94025474170?pwd=ak9TaUovVjJhUU9HSXICNk1YTW92UT09>

Program Committee Meeting

<https://wested.zoom.us/j/96234768661?pwd=dWdudkRxbFhiY2FtelBQWVVVeDJPQT09>

3:30 p.m. – 5:30 p.m.

Executive Committee Meeting

<https://wested.zoom.us/j/99369029084?pwd=K25jOVFGbHJtelRkcit2RkxzN3hOZz09>

6:00 p.m. – 7:00 p.m.

Virtual Reception

<https://wested.zoom.us/j/96303812858?pwd=eU10ek1WQ3J5ckxNQmcdDErd2VqZz09>

**WestEd Board of Directors January 20-22, 2021 Virtual Meeting
Zoom Meeting Links**

(Meeting ID and Passcode are provided in the calendar invites)

Friday, January 22 Meeting Start Time (All Times PDT)

8:00 a.m. – 11:45 a.m.

WestEd Board Meeting

<https://wested.zoom.us/j/98303732112?pwd=bCt5b0pLUnhoZUdwTmFZaDJCU1Jldz09>

MISSION

WestEd, a nonpartisan research, development, and service agency, works with education and other communities to promote excellence, achieve equity, and improve learning for children, youth, and adults.

AGENDA

WestEd Board of Directors Meeting

Pursuant to California Executive Orders N-29-20 and N-60-20 and local public health directives imposing social distancing measures due to the COVID-19 pandemic, the January 20–22, 2021 meeting of the WestEd Board of Directors will be held via Zoom video conferencing and will be recorded.

Wednesday, January 20

9:00 a.m. CEO Performance and Compensation Committee (PCC)

Action Items

1. CLOSED SESSION: CEO's 2020 Performance Appraisal (Per Cal. Gov't Code §11126(a)(1))
2. Report Out from Closed Session and Take Action, if Necessary
3. Motion to Approve CEO Annual Incentive Plan (AIP) Model

Information Items

4. Additional Factors for Committee Consideration for the 2021 Evaluation/Compensation Cycle
5. Update on Expectations for CEO's 2021 Annual Report
6. Committee Overview, Committee Charge and Performance and Compensation Flowchart and Priorities and Committee Membership Chart for Committee Information
7. New Business

Thursday, January 21

9:00 a.m. Welcome and Call to Order Board Chair, Rena Dorph

Introductions

Ratify Meeting Agenda

9:05 a.m. Public Comment
[This agenda item will be limited to ten (10) minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]

9:15 a.m. Approve October 2020 Minutes

WestEd Board of Directors Meeting

January 20–22, 2021

WestEd

San Francisco, CA

9:15 a.m. Introduction to Program Session Program Committee Vice Chair, Kate Wright

Guest Presentation: *What's Next? Education Policy in 2021 and Beyond*

Facilitator: Augustus Mays, Director of Government Relations

Presenter: Roberto J. Rodríguez, President and CEO of Teach Plus

11:30 a.m. Recess Board Meeting to Board Chair, Rena Dorph
Friday, January 22, 2021

11:45 a.m. Annual Awards Celebration

12:45 p.m. Break

1:30 p.m. Standing Committee Meetings:

External Relations Committee

Human Resources and Institutional
Development Committee

Management and Audit Committee

Program Committee

3:30 p.m. Executive Committee

Action Items

1. CLOSED SESSION: CEO's 2020 Performance Appraisal (Per Cal. Gov't Code §11126(a)(1))
2. Report Out from Closed Session and Take Action, if Necessary

Information Items

3. Discussion of Holding Future Virtual Board Meetings
4. New Business

6:00 p.m. Reception

Friday, January 22

8:00 a.m. Reconvene Board of Directors Meeting Board Chair, Rena Dorph

WestEd Board of Directors Meeting

January 20–22, 2021

WestEd

San Francisco, CA

8:05 a.m. Standing Committee Reports

Executive Committee Report

Board Chair, Rena Dorph

EXEC Action Items

1. CLOSED SESSION: CEO's 2020 Performance Appraisal (Per Cal. Gov't Code §11126(a)(1))
2. Report Out from Closed Session and Take Action, if Necessary

EXEC Information Items

3. Discussion of Holding Future Virtual Board Meetings
4. New Business

CEO Performance and

Compensation Committee Report (PCC)

Committee Chair, Ann O'Brien

PCC Action Items

1. Motion to Approve CEO Annual Incentive Plan (AIP) Model

PCC Information Items

2. Additional Factors for Committee Consideration for the 2021 Evaluation/Compensation Cycle
3. Update on Expectations for CEO's 2021 Annual Report
4. Committee Overview, Committee Charge and Performance and Compensation Flowchart and Priorities and Committee Membership Chart for Committee Information
5. New Business

Management and Audit Committee Report

Committee Chair, Doug Wilson

MGT Action Items

1. Investment Management Report for Fiscal Year 2020, as of November 30, 2020
2. Unaudited Financial Statements for Fiscal Year 2020, as of November 30, 2020

MGT Information Items

3. Management Discussion and Analysis for Fiscal Year 2020, as of November 30, 2020
4. Property Management Reports for Fiscal Year 2020, as of November 30, 2020
5. Review of Approved Revenue and Expense Budget for Fiscal Year 2021
6. Indirect Budget and Actual Expenses for Fiscal Year 2020, as of November 30, 2020
7. Audit Entrance Conference with Crowe LLP
8. Annual Meeting with External Investment Advisor

WestEd Board of Directors Meeting

January 20–22, 2021

WestEd

San Francisco, CA

9. Update on Staff Salary Increases and Incentive Compensation
10. Report from the Committee’s Liaison to the CEO Performance and Compensation Committee
11. New Business

Program Committee Report

Committee Chair, Marquita Grenot-Scheyer

PRG Action Items

1. REL West Update: Clark County Professional Learning Partnership

PRG Information Items

2. October 2020 Board Meeting Updates
3. High Priority Project Update: National Research and Development Center to Improve Education for Secondary English Learners
4. Discussion of Ideas Generated from Morning Presentation
5. Report from the Committee’s Liaison to the CEO Performance and Compensation Committee
6. New Business

Human Resources and

Institutional Development Committee Report

Committee Chair, Ken Coll

HRID Information Items

1. Update on Staff Salary Increases and Incentive Compensation
2. Trends in Funding for WestEd Work
3. Discussion of Proposal Success Rates
4. WestEd Staff Diversity and Hiring Report
5. Report from the Committee’s Liaison to the CEO Performance and Compensation Committee
6. New Business

External Relations Committee Report

Committee Chair, Kimberly White-Smith

EXT Action Items

1. Motion to Amend Governance Policies 3.1 Composition of the WestEd Board of Directors Emeritus Positions
2. Motion to Amend Governance Policies Governance Policies 3.4 Selection of Board Members

EXT Information Items

3. May 2021 Term Expirations and Re-Appointments in Board-Appointed Positions
4. May 2021 Term Expirations in Signatory Agency Positions
5. Nominations for the Election of WestEd Board Chair-Elect for 2021–2022
6. Update on Board Commitments Form

WestEd Board of Directors Meeting

January 20–22, 2021

WestEd

San Francisco, CA

7. Board Member Progress Report
8. WestEd Visibility
9. Report from the Committee’s Liaison to the CEO Performance and Compensation Committee
10. New Business

Board Chair Report

Board Chair, Rena Dorph

CHAIR Action Items

1. Ratification of WestEd Board Actions on FWL Items
2. Ratification of WestEd Board Actions on SWRL Items

10:00 a.m.	Break	
10:15 a.m.	Staff Presentation	Chief Program Officer, Sabrina Laine
	Presentation: Introducing WestEd's Programmatic Reorganization: Blueprint	
11:00 a.m.	Chief Executive Officer’s Report	CEO, Glen Harvey
11:20 a.m.	Review of Federal Education Legislation	Director of Government Relations, Augustus Mays
11:40 a.m.	Closing Remarks	Board Chair, Rena Dorph
11:45 a.m.	Adjournment	

Executive Committee Meeting

Thursday, January 21, 2021

3:30 p.m. PDT

AGENDA

Public Comment

[This agenda item will be limited to ten minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]

- I. Review the following report and recommend action to the full Board:
 - EXEC-1 CLOSED SESSION: CEO's 2020 Performance Appraisal (Per Cal. Gov't Code §11126(a)(1))
 - EXEC-2 Report Out from Closed Session and Take Action, if Necessary

- II. Review and discuss the following updates. No formal action is necessary at this time.
 - EXEC-3 Discussion of Holding Future Virtual Board Meetings
 - EXEC-4 New Business

CEO Performance and Compensation Committee Meeting

Wednesday, January 20, 2021

9:00 a.m. PDT

AGENDA

Public Comment

[This agenda item will be limited to ten minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]

I. Review reports and recommend action to the Executive Committee and Committee of Officers:

- PCC-1 CLOSED SESSION: CEO's 2020 Performance Appraisal (Per Cal. Gov't Code §11126(a)(1))
- PCC-2 Report Out from Closed Session and Take Action, if Necessary
- PCC-3 Motion to Approve CEO Annual Incentive Plan (AIP) Model

II. Review and discuss the following updates. No formal action is necessary at this time.

- PCC-4 Additional Factors for Committee Consideration for the 2021 Evaluation/Compensation Cycle
- PCC-5 Update on Expectations for CEO's 2021 Annual Report
- PCC-6 Committee Overview, Committee Charge and Performance and Compensation Flowchart and Priorities and Committee Membership Chart for Committee Information
- PCC-7 New Business

External Relations Committee Meeting

Thursday, January 21, 2021
1:30 p.m.

AGENDA

Public Comment

[This agenda item will be limited to ten minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]

- I. Review the following and recommend action to the full Board:
 - EXT-1 Motion to Amend Governance Policies 3.1 Composition of the WestEd Board of Directors Emeritus Positions
 - EXT-2 Motion to Amend Governance Policies Governance Policies 3.4 Selection of Board Members

- II. Review and discuss the following information documents. No formal Board action is required at this time.
 - EXT-3 May 2021 Term Expirations and Re-Appointments in Board Appointed-Positions
 - EXT-4 May 2021 Term Expirations in Signatory Agency Positions
 - EXT-5 Nominations for the Election of WestEd Board Chair-Elect for 2021–2022
 - EXT-6 Update on Board Commitments Form
 - EXT-7 Board Membership Progress Report
 - EXT-8 WestEd Visibility
 - EXT-9 Report from the Committee’s Liaison to the CEO Performance and Compensation Committee
 - EXT-10 New Business

Human Resources and Institutional Development Committee Meeting

Thursday, January 21, 2021
1:30 p.m. PDT

AGENDA

Public Comment

[This agenda item will be limited to ten minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]

- I. Review and discuss the following information documents. No formal Board action is required at this time.

HRID-1	Update on Staff Salary Increases and Incentive Compensation
HRID-2	Trends in Funding for WestEd Work
HRID-3	Discussion of Proposal Success Rates
HRID-4	WestEd Staff Diversity and Hiring Report
HRID-5	Report from the Committee's Liaison to the CEO Performance and Compensation Committee
HRID-6	New Business

Management and Audit Committee Meeting

Thursday, January 21, 2021

1:30 p.m. PDT

AGENDA

Public Comment

[This agenda item will be limited to ten minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]

I. Review the following documents and prepare recommendations for action by the full Board:

- MGT-1 Investment Management Report for Fiscal Year 2020, as of November 30, 2020
- MGT-2 Unaudited Financial Statements for Fiscal Year 2020, as of November 30, 2020

II. Review the following documents for information. No formal action is necessary at this time.

- MGT-3 Management Discussion and Analysis for Fiscal Year 2020, as of November 30, 2020
- MGT-4 Property Management Reports for Fiscal Year 2020, as of November 30, 2020
- MGT-5 Review of Approved Revenue and Expense Budget for Fiscal Year 2021
- MGT-6 Indirect Budget and Actual Expenses for Fiscal Year 2020, as of November 30, 2020
- MGT-7 Audit Entrance Conference with Crowe LLP
- MGT-8 Annual Meeting with External Investment Advisor
- MGT-9 Update on Staff Salary Increases and Incentive Compensation
- MGT-10 Report from the Committee's Liaison to the CEO Performance and Compensation Committee
- MGT-11 New Business

Program Committee Meeting

Thursday, January 21, 2021

1:30 p.m. PDT

AGENDA

Public Comment

[This agenda item will be limited to ten minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]

- I. Review the following documents and prepare recommendations for action by the full Board:

PRG-1 REL West Update: Clark County Professional Learning Partnership

- II. Review and discuss the following updates. No formal action is necessary at this time.

PRG-2 October 2020 Board Meeting Updates

PRG-3 High Priority Project Update: National Research and Development Center to Improve Education for Secondary English Learners

PRG-4 Discussion of Ideas Generated from Morning Presentation

PRG-5 Report from the Committee's Liaison to the CEO Performance and Compensation Committee

PRG-6 New Business