

RFQ Frequently Asked Questions (FAQs)

1. Can I apply as an agency?

Yes, you can apply as an agency.

2. Do I need to be licensed in Washington to apply?

No, you do not need to be licensed in the state of Washington to apply.

3. Do I need to have a reflective consultation endorsement or certificate to apply?

No, you do not need to have an endorsement or certificate for reflective consultation to apply; however, it is preferred that you do.

4. Can I apply as an individual practitioner even though I work for an agency that provides RC?

Yes, you may apply as an individual consultant.

5. I just started my private practice. Do I need to be able to produce receipts for the most recent 3 years of revenue?

No, you do not. The RFQ provides a definition of what qualifies as a small business.

“A vendor qualifies as a small business if it meets the definition of “small business” as established by the Small Business Administration (13 CFR 121.201, Subsector 541618) by having average annual receipts for the last three fiscal years not exceeding \$16.5 million.”

This definition is meant to be used as a guideline for prospective vendors to determine eligibility as a small business.

6. What is the compensation? What is the expected fee range?

At this time, the current reimbursement rate is \$125/hour and/or \$187.50 per 90-minute session.

7. Is there an expectation to provide services in person at a later time?

At this time, all reflective consultation services will be expected to be provided virtually.

8. Are all reflective consultation services provided virtually or can I provide them in person?

All reflective consultation services are expected to be provided virtually at this time.

9. Do I need to live in King County?

No, you do not need to live in King County to apply.

10. I am unable to apply by December 31st. Will you accept late submissions?

Applications will be accepted on a rolling basis through September 30, 2022, with initial applications due by December 31, 2021. Initial review will be made to those submitting

applications by the initial due date. Applications received after December 31, 2021 will be reviewed on an as needed basis.

11. **I am applying on behalf of my agency and submitting bios for several team members. Can I provide the bios as an attachment or would you prefer to have the bios included in the narrative? If the bios are included in the narrative, it will cause the application to exceed the 4-page limit.**

Applicants may submit their bios as an attachment, whether applying individually or as an agency.