

Agenda

Summer 2024 In-Person Finance Training for School and Districts Leaders

August 19th – 21st, 2024

Day 1: Federal Compliance: Monday, August 19th

Time	Agenda
8:00 am	Breakfast Served
9:00 am – 9:30 am	Welcome & Opening
9:30 am – 11:20 am	Session 1: Federal Regulations Review and 2024 Revisions: EDGAR and the OMB Uniform Grant Guidance
11:20 am – 11:30 am	10-Minute Break
11:30 am – 12:15 pm	Session 2: Uniform Guidance Required Written Procedures: What and How?
12:15 pm – 1:30 pm	Lunch Served
1:30 pm – 2:00 pm	Work Session 1: Documentation of Fiscal Procedures: Apply Your Knowledge
2:00 pm – 3:20 pm	Session 3: Time and Effort Requirement under the Uniform Grant Guidance
3:20 pm – 3:30 pm	10-Minute Break
3:30 pm – 4:00 pm	Work Session 2: Time and Effort Scenarios: Apply Your Knowledge
4:00 pm – 4:30 pm	Day 1 Summary and Closing Activity

Day 2: Tuesday, August 20th

Time	Agenda
8:00 am – 9:00 am	Breakfast Served
8:30 am – 9:00 am	Day 2 Opening: Energizer Activity
9:00 am – 10:30 am	Session 4: Federal Grants Financial Management: How to Minimize the Risk of Returning Funds to The Federal Governments?
10:30 am – 10:40 am	10-Minute Break
10:40 am – 12:30 pm	Session 5: Navigating Federal Indirect Costs Requirements
12:30 pm – 1:30 pm	Lunch Served
1:30 pm – 1:40 pm	Energizer Activity
1:40 pm – 2:10 pm	<i>Work Session 3: Indirect Costs and Obligations of Federal Funds Scenarios</i>
2:10 pm – 3:20 pm	Session 6: Allowable Use of Funds and Allowable Activities Requirements: Similarities and Differences
3:20 pm – 3:30 pm	10-Minute Break
3:30 pm – 4:00 pm	<i>Work Session 4: Federal Grants Allowable Activities Scenarios</i>
4:00 pm – 4:30 pm	Day 2 Summary and Closing Activity

Day 3: Wednesday, August 21st (Half Day)

Time	Agenda
8:00 am	Breakfast Served
8:30 am – 8:45 am	Day 3 Opening: Energizer Activity
8:45 am – 9:30 am	Session 6: Allowable Use of Federal Education Funds: How to Use a Decision Tree?
9:30 am – 10:30 am	Session 7: Consolidation of Federal Funds: Overview of the Flexibilities
10:30 am – 10:40 am	10-Minute Break & Light Snacks Served
10:40 am – 12:00 pm	Work Session 5: Practice Your Coordination and Consolidation of Funds Skills
12:00 pm – 12:30 pm	Day 3 Summary and Closing Activity

***CPE Credits:** Participants will be eligible to receive up to seventeen (17) CPE credit hours upon completion of the training and activities.

Minor changes to the draft agenda may be made as we approach the training dates based on the fiscal hot topics.