

Public Meeting Notice

Notice is hereby given that
the
WestEd, FWL, and SWRL Boards of Directors, under Government Code section
11123, will hold a regular meeting at the location below and via teleconference at the
Zoom links listed in the attachment to this Notice:

WestEd
730 Harrison Street, 5th
Floor San Francisco, CA

April 8, 9 and 18–19, 2024

In compliance with the Bagley-Keene Act and WestEd Governance Policies, the agenda for
this meeting will be posted on or before March 29, 2024, on the internet at
<http://www.wested.org/cs/we/print/docs/we/board.htm>

In compliance with the Americans with Disabilities Act, any person needing special
assistance to participate in this meeting should contact Erin Juarez, 415.615.3377, at least 48
hours in advance of the meeting.

For additional information about this meeting, please
contact Erin Juarez
415.615.3377
ej Suarez@wested.org

MISSION

WestEd, a nonpartisan research, development, and service agency, works with education and other communities to promote excellence, achieve equity, and improve learning for children, youth, and adults.

AGENDA

WestEd Board of Directors Meeting

April 8, 9, and 18–19, 2024

Virtual and WestEd

San Francisco, CA

Mission to Action:

Bringing WestEd's mission of equity and improving outcomes for all learners into action through our work.

Monday, April 8 (Virtual)

9:00 a.m. CEO Performance and Compensation Committee (PCC)

PCC Action Items

1. Review of Consultant Performance and Scope of Work for Mercer for 2024–2025

PCC Information Items

2. Review of CEO Performance and Evaluation Process for 2024
3. Annual Review of the AIP Tool
4. Committee Overview, Committee Charge and Performance and Compensation Flowchart and Priorities, and Committee Membership Chart for Committee Information
5. New Business

1:30 p.m. Program Committee

PRG Information Items

1. High Priority Research Project Update: Systemic Equity Review with Austin Independent School District
2. High Priority Policy Project Update: National Center for Systemic Improvement
3. Report from the Committee's Liaison to the CEO Performance and Compensation Committee
4. New Business

WestEd Board of Directors Meeting

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Virtual and WestEd

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Tuesday, April 9 (Virtual)

1:00 p.m. External Relations Committee

EXT Action Items

1. May 2024 Term Expirations and Appointments in Board-Appointed Positions
2. Election of WestEd Board Chair-Elect for 2024–2025

EXT Information Items

3. Board Member Progress Report
4. Board Mentoring Plan
5. Discussion of Board Diversity and Board Composition Survey
6. Report from the Committee's Liaison to the CEO Performance and Compensation Committee
7. New Business

Human Resources and Institutional
Development Committee

HRID Information Items

1. Review of Turnover and Retention Data Report
2. Trends in Funding for WestEd Work
3. Report from the Committee's Liaison to the CEO Performance and Compensation Committee
4. New Business

Management and Audit Committee

MGT Action Items

1. Fiscal Year 2023 Audited Financial Statements for WestEd and FWL
2. Investment Management Report for Fiscal Year 2024, as of February 29, 2024
3. Selection of External Auditor for Fiscal Year 2024 External Audit Services
4. Unaudited Financial Statements for Fiscal Year 2024, as of February 29, 2024

MGT Information Items

5. Management Discussion and Analysis for Fiscal Year 2024, as of February 29, 2024
6. Indirect Budget and Actual Expenses for Fiscal Year 2024, as of February 29, 2024
7. Capital Budget and Actual Expenses for Fiscal Year 2024, as of February 29, 2024
8. Update on the Management of WestEd's Investment Portfolio

WestEd Board of Directors Meeting

April 8, 9, and 18–19, 2024

Virtual and WestEd

San Francisco, CA

9. Report from the Committee’s Liaison to the CEO Performance and Compensation Committee
10. New Business

3:15 p.m. Executive Committee

EXEC Information Items

1. Discussion of the April Board Meeting Open House
2. Update on Board Orientation and Board Engagement Strategy
3. WestEd Updates on Strategic Development Process
4. Discussion of Board Member Recognition
5. New Business

Thursday, April 18

8:00 a.m.	Breakfast	Board Room
8:50 a.m.	Welcome and Call to Order	Board Chair, Ken Coll
	Introductions	Board Room
	Ratify Meeting Agenda	
8:55 a.m.	Public Comment [This agenda item will be limited to ten (10) minutes total with a two-minute limit per speaker, which may be adjusted at the discretion of the Chair to accommodate a greater number of speakers.]	
9:00 a.m.	Approve January 2024 Minutes	
9:05 a.m.	Introduction to WestEd Open House	CEO, Jannelle Kubinec
9:20 a.m.	Panel Discussion: WestEd through the Ages	Moderator: Paul Koehler
10:00 a.m.	Break and Transition to Breakout Sessions	
10:15 a.m.	Breakout Sessions	
12:00 p.m.	Regroup and Announcements	Board Chair, Ken Coll
12:15 p.m.	Lunch with Employee Resource Groups	Various Locations
1:30 p.m.	Breakout Sessions	
4:15 p.m.	Closing Thoughts and Wrap Up	Chief Growth and Strategy Officer, Catherine Walcott

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4:30 p.m. Recess Board Meeting to Friday, April 19, 2024 Board Chair, Ken Coll

6:00 p.m. Board Dinner La Mar, Pier 1 1/2 The Embarcadero

Friday, April 19

7:00 a.m. Breakfast Board Room

8:00 a.m. Reconvene Board of Directors Meeting Board Chair, Ken Coll

8:05 a.m. Standing Committee Reports

Executive Committee Report Board Chair, Ken Coll

EXEC Information Items

1. Discussion of the April Board Meeting Open House
2. Update on Board Orientation and Board Engagement Strategy
3. WestEd Updates on Strategic Development Process
4. Discussion of Board Member Recognition
5. New Business

CEO Performance and

Compensation Committee Report (PCC)

Committee Chair, Ann O'Brien

PCC Action Items

1. Review of Consultant Performance and Scope of Work for Mercer for 2024–2025

PCC Information Items

2. Review of CEO Performance and Evaluation Process for 2024
3. Annual Review of the AIP Tool
4. Committee Overview, Committee Charge and Performance and Compensation Flowchart and Priorities, and Committee Membership Chart for Committee Information
5. New Business

Management and Audit Committee Report

Committee Chair, Stefanie Phillips

MGT Action Items

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4. Unaudited Financial Statements for Fiscal Year 2024, as of February 29, 2024

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MGT Information Items

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7. Capital Budget and Actual Expenses for Fiscal Year 2024, as of February 29, 2024
8. Update on the Management of WestEd's Investment Portfolio
9. Report from the Committee's Liaison to the CEO Performance and Compensation Committee
10. New Business

Program Committee Report

Committee Chair, Robbie Koerperich

PRG Information Items

1. High Priority Research Project Update: Systemic Equity Reviews and Austin Independent School District
2. High Priority Policy Project Update: National Center for Systemic Improvement
3. Report from the Committee's Liaison to the CEO Performance and Compensation Committee
4. New Business

Human Resources and

Institutional Development Committee Report

Committee Chair, Gail Hudson

HRID Information Items

1. Review of Turnover and Retention Data Report
2. Trends in Funding for WestEd Work
3. Report from the Committee's Liaison to the CEO Performance and Compensation Committee
4. New Business

External Relations Committee Report

Committee Chair, Brian Zeiszler

EXT Action Items

1. May 2024 Term Expirations and Appointments in Board-Appointed Positions
2. Election of WestEd Board Chair-Elect for 2024–2025

EXT Information Items

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4. Board Mentoring Plan
5. Discussion of Board Diversity and Board Composition Survey

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7. New Business

Board Chair Report

Board Chair, Ken Coll

CHAIR Action Items

1. Ratification of WestEd Board Actions

9:30 a.m.	Break	
9:45 a.m.	The Board’s Role in Supporting Equity	VP, Diversity, Equity, and Inclusion, Nicole Butts
11:15 a.m.	Federal Update	Chief Growth and Strategy Officer, Catherine Walcott
11:30 a.m.	CEO Report	CEO, Jannelle Kubinec
11:45 a.m.	Closing Remarks	Board Chair, Ken Coll
12:00 p.m.	Adjournment and Boxed Lunch	Glen Harvey Community Hall

Conference Room Zoom Links

Monday, April 8, 2024

9:00AM-12:00PM PDT

CEO Performance and Compensation Committee

[Zoom Link](#)

1:00PM-3:00PM PDT

Program Committee

[Zoom Link](#)

Tuesday, April 9, 2024

1:00PM-3:00PM PDT

External Relations Committee

[Zoom Link](#)

Human Resources and Institutional Development Committee

[Zoom Link](#)

Management and Audit Committee

[Zoom Link](#)

3:15PM-5:00PM PDT

Executive Committee

[Zoom Link](#)

Friday, April 19, 2024

8:00AM-12:00PM PDT

General Board Session

[Zoom Link](#)